

TOWN OF BONE LAKE
ORDINANCE 1-2023

NOW, THEREFORE, BE IT ORDAINED by the Town of Bone Lake of Polk County WI as follows:

Section 1. The intent of this Ordinance is to require that all mailboxes placed upon Township-owned rights-of-way be placed in such a manner that allows for efficient snow and/or ice removal from and maintenance of the rights-of-way. The Town of Bone Lake requests that all mailboxes installed after July of 2023 be of a swinging type. It is recommended that if a swinging type mailbox is not used that a snow blocking device be used to protect the box from snow being plowed.

Section 2. Any mailbox placed upon a Township-owned right-of-way shall be installed at a height of 41 to 45 inches from the road surface to inside floor of the mailbox or point of mail entry (locked designs) and shall be set back at least 8 inches from front face of the road edge to the mailbox door.

Section 3. For any mailbox located in a Township-owned right-of-way, the Town of Bone Lake will reimburse property owners up to \$100 for damage due to snow and/or ice removal and/or maintenance operations only under the following circumstances:

A. Physical damage is caused by actual contact with Township-contracted equipment, which damage and contact can be proven and documented by the owner. The complaint and photograph(s) must be submitted before the next plowing happens (or within 7 days) to allow inspection by an agent of the township.

B. The mailbox and/or post is of standard design and placed in conformance with this Ordinance, and

C. The existing installation, mailbox, and mailbox post were in good condition and repair prior to the alleged event causing damage.

Section 4. The Township shall not be liable and shall not reimburse property owners for damages to mailboxes or posts located in Township rights-of-way where the Township determines that:

A. The mailbox was not of standard design and/or not placed in conformance with this Ordinance; or

- B. The mailbox, post, and installation were not in good condition and repair; or
- C. The mailbox and/or post were damaged due to plowed snow and/or ice.

Section 5. In the event that actual physical contact with Township maintenance equipment damages a mailbox installed in accordance with Ordinance, the Township will reimburse the property owner up to \$100 for the damage.

Section 6. The Township shall have no obligation to ensure that during snow and/or ice removal operations, snow and/or ice is plowed in such a manner as to permit access to any mailbox. It shall be the obligation of the owner of such mailbox to remove any necessary snow and/or ice to permit postal service access to the mailbox.

Section 7. In no event shall the Town of Bone Lake be responsible for damage to a mailbox when such damage is caused by snow or ice thrown during snow and/or ice removal operations.



Andy Brown
Chairman



Ellen Gnan
Clerk